

NURSING SKILLS CHECKLIST

Extension Set Change

Date: _____ **Facility:** _____

Nurse's Name: _____

PROCEDURE	YES	NO	N/A
1. Washes hands.			
2. Explains procedure to patient.			
3. Clamps catheter if not already clamped.			
4. Dons clean gloves.			
5. Prepares new extension set by priming with normal saline flush			
6. Scrubs the junction between the catheter and the extension set with antiseptic wipe and allows to dry.			
7. Unscrews and removes old extension set.			
8. Swabs the catheter hub with an antiseptic wipe and allows to dry.			
9. Screws new extension set onto catheter.			
10. Repeats with other lumens if appropriate.			
11. Resumes infusion or clamps catheter.			
12. Documents the procedure in patient's chart according to policy.			

Comments: _____

Signature of Instructor: _____