

NURSING SKILLS CHECKLIST

Accessing/De-Accessing an Implanted Port

Date: _____ **Facility:** _____

Nurse's Name: _____

PROCEDURE	YES	NO	N/A
1. Explains procedure to resident.			
2. Washes hands.			
If de-accessing:			
1. Verifies patency by aspirating for blood return and flushing with the appropriate saline and/or heparin solution.			
2. Dons clean gloves & removes old dressing correctly.			
3. Stabilizes port and removes needle by pulling straight up. Disposes of needle properly.			
4. Removes gloves and washes hands.			
5. Documents procedure.			
If accessing:			
1. Assembles equipment & supplies. Chooses correct needle size.			
2. Sets up sterile field correctly.			
3. Maintains awareness of equipment that is not sterile and cannot be placed into tray. (e.g. If using Pre-filled flush syringes: flush solution is sterile, but outside of syringe is clean not sterile.)			
4. Dons sterile gloves.			
5. Preps skin per protocol and allows to dry completely.			
6. Assembles non-coring needle and needleless connector and primes needle with 0.9% sodium chloride.			
7. Stabilizes and successfully accesses port using correct technique.			
8. Aspirates for a blood return.			
9. Flushes catheter for patency per facility policy using turbulent flushing techniques.			
10. Applies transparent dressing correctly. Labels dressing with date, gauge & length of needle, initials.			
11. Disposes of supplies correctly.			
12. Secures IV tubing to prevent tension on IV catheter.			
13. Completes patient teaching: protecting IV site and reporting problems.			
14. Documents procedure / observations per facility policy.			

Signature of Instructor: _____